

What I need to know about my CAA's

Budgets

What is our agency's fiscal year? Starts _____ Ends _____

- | | | |
|--|---------------------------|-------------------------|
| 1. Have I seen our agency's master budget? | Yes | No |
| 2. Do I understand the agency's master budget?
(Did the board receive training on the master budget this year?) | Yes
(Yes | No
No) |
| 3. Do we have budgets for each funding source or program activity? | Yes | No |
| 4. Is the funding source or program activity clearly identified on each budget? | Yes | No |
| 5. Is the budget period clearly identified on each budget? | Yes | No |
| 6. Are all sources of revenue clearly identified on each budget? | Yes | No |
| 7. Are the types of expenses clearly identified on each budget? | Yes | No |
| 8. Are the expense categories/line items on our budgets easily understandable? | Yes | No |
| 9. How many of our program budgets have the same fiscal year as our CAA? | | _____ |
| 10. How does our fiscal department show budgets for programs that have spending in two of our CAA fiscal years? | | |

Questions/Remarks: